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## Any Document. Anywhere. Anytime.

This is the concept behind the latest in Enterprise Content Management (ECM).

Securely store and manage information to improve business processes.

- Control access and increase security using a simple, searchable EMC system.
- Enable automation and tracking of business processes throughout the information cycle.

Conveniently store and access corporate data online without capital costs.

- Enjoy 24/7 data access without additional investment in hardware, software or IT personnel.
- Convert capital expenditures into tax-deductible operating expenses.

Enhance Security & Compliance

- Grant user ability to read, change, print and share documents to control information privacy and security - down to the document.
- Generate compliance reports detailing who accessed and shared each document, when and why.
- Classify information, including email, and set retention schedules to ensure compliance.
- Encrypt data during transmission and when stored, ensuring confidentiality.

Simplify Disaster Recovery

- Enjoy peace of mind by packaging and encrypting data for delivery to any secure location you choose.
- Ensure access to the most current information.
- Store secured documents in secure repositories on separate power grids, with backups.

R.C. Bigelow, Inc., is a \$100 million family business, selling tea throughout North America. After implementing this ECM, here are some of the benefits they found...

- 813% ROI and two-month project payback (verified by independent analysts at Nucleus Research)
- Saved \$25,000 in annual labor costs
- Eliminated temp. position for filing
- Saved 170 hours of employee time
- Increased sales administrator productivity by 75%

- Reduced customer inquiry response time by 10 minutes per case

Want to know more?

Give us a call to schedule a demonstration and find out just how affordable ECM can be for you!